



Board of Directors Monthly Meeting Agenda

January 2025

Date, Time & Location: Thursday, January 16th, 2025 | 10:00 am – 12:30 pm

- Virtual: Webex | <https://bit.ly/MDRA>
- In Person: Hennepin Co. Library – Ridgedale | Lady Slipper Room | 12601 Ridgedale Dr. Minnetonka, MN 55305

10:00 AM Call to Order, Roll Call & Introductions

Action Items:

1. **Approval of the Agenda**
2. **Approval of the Minutes from the Previous Board Meeting** – Phillip Freeman
3. **Treasurer's Report** – Nick Heider
4. **Old Business**
 - a. Review Action Items from last month
 - b. Set date and place of Annual Meeting (**September 19th, 2025 – St Cloud Convention Center**)
 - c. Set out-state meeting dates and times; send out request for host volunteers if necessary
 - d. Annual corporate registration with Secretary of State/Update with current president info
 - e. Set Day on the Hill date (**2/19/25**)
 - f. President appreciation letters
 - g. Mail second dues statements
5. **New Business**
 - a. DVS Leadership Meeting
 - b. DVS Executive Steering Committee (**No Meeting**)
 - c. MNDRIVE SQR Updates
 - d. DR Sustainability Report Discussion
 - e. February Board Meeting Location (*need motion to change date*) – LMC Building, St. Paul
 - f. Other Items?
6. **Committee Reports**
 - a. DNR – Josh Orth
 - b. Governance – Ben O'Reilly
 - c. Communications – Angela Hallquist
 - d. Passport – Nick Heider
 - e. Legislative – Jeff Orth/Jim Hirst
7. **Review Action Items Assigned for Next Month**
8. **Open Forum**
9. **Adjourn** (Approximately 12:30)

Next Meeting: February 19th, 2025 – 10:00 AM

- Virtual – WebEx
- In Person – League of MN Cities Offices - Lake Superior Room | 145 University Avenue, Saint Paul, Minnesota
 - Day on the Hill to follow



Action Items Assigned				
Assigned Owner:	Due Date:	Completion Date:	Assigned Action Item:	Done?
Ben O'Reilly	Ongoing		Review and Consolidate Roberts Rules of Order and Meeting Protocol	<input type="checkbox"/>
Phil	11/21/24		Can we add monthly meeting agendas to MDRA Webex?	<input type="checkbox"/>
Jeff	12/19/24		Order Business Cards for Jeff Orth/Josh Orth	<input type="checkbox"/>
Jeff/Angela	Ongoing		Move to MailChimp	<input type="checkbox"/>
Nick	1/13/2025	12/27/2024	Forward Passport Memo	<input checked="" type="checkbox"/>
Jeff	1/13/2025	12/20/2024	Reach out to DNR regarding green paper concerns and computer system	<input checked="" type="checkbox"/>
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